



ଓଡ଼ିଆ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସତ୍ୟବାଦୀ, ପୁରୀ, ଓଡ଼ିଶା, ୭୫୨୦୧୪

Odia University, Satyabadi, Puri, Odisha, 752014

Website: <https://odiauniversity.ac.in>

Email: odiauniversityrecruitment@gmail.com

NOTICE

No. 515

Date: 30.04.2026

Advt. No. 01 of 2026/27

ADVERTISEMENT FOR RECRUITMENT TO THE TEACHING POSTS

(THROUGH ONLINE MODE)

Online applications are invited from prospective candidates for recruitment to the posts of **Professor/Associate Professor/Assistant Professors** in different departments of Odia University in the mentioned scale of pay of the pay matrix under Odisha Revised Scales of Pay for University Teachers (UGC Scale of Pay) Rule, 2019 with usual dearness allowance and other allowances as may be sanctioned by the Government of Odisha from time to time, through the proforma application to be made available on the **WEBSITE (<http://hims.odisha.gov.in>)**. The link for registration, payment of application fee and submission of online applications shall be available from **05.05.2026** till **04.06.2026**. For Advertisement details the candidates are requested to check the University website <https://odiauniversity.ac.in> from 05.05.2026 onwards.

Teaching (Faculty) Positions	Total Vacancy
(Professors / Associate Professors / Assistant Professors)	21

Sd/
REGISTRAR
ODIA UNIVERSITY

Important Dates to be noted by the applicants:

S. No.	Details	Date
1	Release of Employment Notification No. 01	05.05.2026
2	University website link for Notification & Corrigendum/ Addendum https://odiauniversity.ac.in	
3	Link for online application: https://himsrecruitment.odisha.gov.in	
4	The link for registration, payment of application fee and submission of online applications shall be available from	<u>05.05.2026</u>
4	Last date for submission of online application	04.06.2026
5.	Last date for receiving hard copy of the application along with relevant enclosures by Speed post/courier: <u>Mailing Address:</u> THE REGISTRAR ODIA UNIVERSITY, SATYABADI, PURI, ODISHA PIN – 752014 <i>Note: (hard copy of application will not be accepted in person)</i>	09.06.2026

1. Recruitment notification indicating number of positions /Pay Levels/ Reservation (s) etc.

Sl No	Subject/Department	Name of Post/Academic level of the pay matrix under Odisha Revised Scales of Pay for University Teachers (UGC Scale of Pay) Rule, 2019/ No. of vacancies (including reserved positions shown in brackets)		
		Professor Academic Level - 14	Associate professor Academic Level – 13A	Assistant professor Academic Level - 10
1	Linguistics and Natural Language Processing	1 (UR)	2(UR-1, ST-1)	4 (UR-1, ST-1, UR-W-1, SC-1)
2	Odia Language and Literature	1 -ST	2 (UR-W-1, SC-1)	4 (UR-1, SEBC-1, UR-W-1, ST-W-1)
3	Regional, Tribal Language and Heritage Studies	1 (UR-W)	2(UR-1, SEBC-1)	4 (UR-2, SC-W-1, ST-1)
4	TOTAL	3	6	12

* The category-wise horizontal reservation of women is open to mentioned Departments. In case of non-availability of women candidates against the prescribed post in particular departments; the same will be adjusted against same category of posts of other departments in order to maintain the 33% women reservation as University as a unit.

* The reservation principle is guided by the "Odisha State Public Universities (Reservation in Teachers' Cadre) Act, 2026.

Notes:

- i. Age of Superannuation: At present 60 years for all the above positions; or as modified by the Govt. in Higher Education Odisha from time to time.
- ii. The mode of teaching will be in Odia Language.
- iii. Modifications/Additions/Deletions to the above-mentioned positions/specializations or any other changes due to administrative exigencies shall be notified on the University website for information of all the applicants till the last date of submission of online applications.

- iv. The recruitment shall be conducted in accordance with **UGC Regulations, on minimum qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of standards in Higher Education, 2018 (Known as UGC Regulations 2018)** and subsequent guidelines issued by the Government of Odisha.
- v. Essential requirements as per UGC Regulations 2018 must be supported by evidence duly signed by the competent authority of the Institution or the University. Claims without supporting documents will not be considered.
- vi. Applicants must note that enclosures/evidence for the scores claimed in the online application shall be accepted only until the last date for submission of applications. **No enclosures/support documents will be accepted after the last date prescribed for receipt of hard copies of the applications.**
- vii. For every score claimed in the application, appropriate Self-attested supporting documents must be attached with the hard copy of the applications. **Any entry/claim made in the application without supporting documents as evidence will not be counted towards score claimed for the position applied.**
- viii. **Copies of Experience/Service certificates/pay certificates or pay slips as proof of total service till the date of application must be attached with the hard copies of the applications, or else the service claimed will not be considered.** Teaching experience will be considered from UG level, and experience in research will be considered from the date of award of Ph.D. degree. Sufficient evidence should be presented for claiming the advertised specialization.
- ix. Candidates from private/aided institutions must include ratification certificates of their appointment.
- x. Applicants are required to submit separate applications for separate posts paying application fees for each post.
- xi. Date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted.
- xii. Publications:**
 - i) *Opinions or comments, commentary articles, book reviews and editorials published in journals will not be considered as research publications. Articles published in Conference proceedings will not be considered as publications.*
 - ii) *Publications in predatory/dubious journals (per UGC-CARE list) or presentations in predatory/dubious conferences will not be considered.*
 - iii) *In terms of UGC Public notices dated 14.06.2019 and 16.06.2019, publications will be accepted based on the assessment of their quality and not merely on the basis of the journal being present on the UGC list/peer reviewed/UGC-CARE/SCOPUS/WoS data bases.*
 - iv) *The University reserves the right to assess the quality of the publication.*
- xiii. In service applicants must attach "No Objection Certificate" from the competent authority.**



Instructions to Candidates for Filling the Application Form

- Candidates are requested to go through the Recruitment Notification placed on the University website (<https://odiauniversity.ac.in>) and follow instructions carefully and comply with them prior to filling up the application form in the **HIMS Portal** (<https://himsrecruitment.odisha.gov.in>).
- Once registration of the candidate is confirmed, the candidate should Log in to the application portal using the credentials and fill all the information in details viz., personal details, educational qualifications, experience, academic/research details etc. and submit the form online.
- The supporting documents attached to the hard copy of the application should be serially numbered with page numbers and the reference must be given at the relevant entry in the application form.

xiv. Submission of hard copy of application with all enclosures is mandatory. Online application will be summarily rejected if the hard copy of it is not received with all supporting documents as evidence for the entries in the application. The candidate should take a print out of the filled-in application and enclose all the self-attested supporting documents and forward to the following address on or before **09.06.2026**. Applications incomplete in any manner will not be considered. The Applicant should clearly mention on the Envelope in **BOLD "APPLICATION FOR THE POST OF _____, (SPECIALISATION) _____ and ADVT. NO. _____ & DATE _____"**.

**THE REGISTRAR
ODIA UNIVERSITY
SATYABADI, PURI
ODISHA
752014**

2. Essential Qualifications and Specializations (As Per UGC Regulations 2018, Clause 4.0)

Professor

Eligibility (A or B):

A.

- i) An eminent scholar having a Ph.D. degree in the concerned/allied(Odia Subject)/relevant discipline and published work with a minimum of TEN research

publications in peer-reviewed/UGC-listed Scopus/WoS/UGC-CARE listed journals (see note) and a total research score of 120 as per criteria given in Appendix II, Table 2 of UGC Regulations 2018.

- ii) A minimum of TEN years of teaching experience in university/college as Assistant/Associate Professor/Professor and/ or research experience at equivalent level at the university/National level institutions with evidence of having successfully guided doctoral candidates.

OR

B. An outstanding professional having a Ph.D. in relevant/allied/applied disciplines, from any academic institutions (not included in A above)/Industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

Note 1: As per UGC public notices dated 14/06/2019 & 16/09/2019 Research Publications in peer-reviewed and UGC-listed journals up to 13/06/2019 and the research publications in the journals in the UGC-CARE list w.e.f 14/06/2019 will be considered.

Note 2: As per the decision of the University Authority the Odia Subject is allied discipline to the Linguistics & Natural Language Processing & Regional Tribal Language & Heritage Studies Deptts.

Associate Professor

1. A good academic record, with a Ph.D. in the concerned/allied (Odia Subject)/relevant disciplines.
2. Master's Degree with at least 55% marks (or an equivalent grade on a point scale, wherever the grading system is followed).
3. Minimum 8 years of teaching/research experience in an academic/research position equivalent to that of an Assistant Professor of University, College or Accredited Research Institution/ Industry with a minimum of SEVEN publications in peer-reviewed/UGC-listed/Scopus/WoS/UGC-CARE journals (see note) and a total research score of Seventy-Five (75) as per criteria given in Appendix II, Table 2-of UGC Regulations 2018.

Note 1: As per UGC public notices dated 14/06/2019 & 16/09/2019 Research Publications in peer-reviewed and UGC-listed journals up to 13/06/2019 and the research publications in the journals in the UGC-CARE list w.e.f 14/06/2019 will be considered.

Note 2: As per the decision of the University Authority the Odia Subject is allied discipline to the Linguistics & Natural Language Processing & Regional Tribal Language & Heritage Studies Deptts.

Good Academic Record for Associate Professor Only

- 1) 'Good Academic Record' is defined as an average of 50% marks and above in Graduation.
- 2) A relaxation of 5% is provided at the Graduate and Master's level for the SC/ST/PwBD/SEBC categories for the calculation of eligibility and for assessing good academic record. Candidates claiming this relaxation are not eligible for UR category positions.

Assistant Professor

Eligibility (A or B):

- A. i) A Master's Degree with 55% marks (or an equivalent grade on a point scale, wherever the grading system is followed) in the concerned/relevant/allied(Odia subject) from an Indian University, or an equivalent degree from an accredited foreign university.

A relaxation of 5% shall be allowed for candidates belonging to **Scheduled Caste/Scheduled Tribe/SEBC** candidates. Relaxation of 5% in marks is also applicable to the Ph.D. degree holder who completed master degree prior to 19 September, 1991. (clause 3.5) of UGC notification 18th July 2018.

- ii) Besides fulfilling the above qualifications, the candidate must have Cleared the **National Eligibility Test (NET)** conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like **SLET/SET**, OR have been awarded a **Ph.D. Degree** in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided, candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the then-existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions;

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a referred journal;

e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

- The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- B. The Ph.D. degree has been obtained from a foreign university/institution with a ranking among the top 500 in the World University Ranking (at any time) by any one of the following: i) Quacquarelli Symonds (QS), ii) Times Higher Education (THE) or; iii) Academic Ranking of World Universities (ARWU) or the Shanghai Jiao Tong University (Shanghai).

Note 1: The Academic score as specified in Appendix II (Table 3A) of UGC Regulations, 2018 shall be considered for short listings of candidates for interview only, and the selection shall be based on the performance in the interview for the post of Assistant Professor.

Note 2: As per the decision of the University Authority the Odia Subject is allied discipline to the Linguistics & Natural Language Processing & Regional Tribal Language & Heritage Studies Depts.

3. Preferable Specializations

School/Department/Centre	Preferable Specialization
Linguistics and Natural Language Processing	<p>Professor – 1(UR) Any area of specialization.</p> <p>Associate Professor (UR-1, ST-1) Any Area of Specialization, Linguistics/Natural Language Processing</p> <p>Assistant Professor (UR-1, ST-1, UR(W)-1, SC-1) Odia (Poetry, Drama, Fiction)/ Linguistics/Natural language Processing</p>
Odia Language and Literature	<p>Professor – 1(ST) Any area of Specialization</p> <p>Associate professor (UR-W-1, SC-1) Any area/Modern Poetry/Prose</p>

	Assistant Professor (UR-1, SEBC-1, UR-W-1, ST(W)-1) Fiction/Poetry/Modern Prose/Comparative literature/Translation Studies
Regional, Tribal Language and Heritage Studies	Professor (UR-W-1) Any area of Specialization Associate Professor (UR-1, SEBC-1) Any area/Odia Language & Literature Assistant professor (UR-2, SC(W)-1, ST-1) Jagannatha Culture/Folk Lore/Tribal Language Literature and Culture/Modern Odia Literature

4. OTHER ELIGIBILITY CONDITIONS

- a) The candidate must be a citizen of India;
- b) A candidate who has more than one spouse living will not be eligible for appointment unless the state government has exempted his/her case for any good and sufficient reasons;
- c) If a candidate has been debarred for a certain period/chance(s) by the Odisha Public Service Commission or other State Public Service Commission or the U.P.S.C. or UGC or by any University from appearing at any examination/interview, he/she will not be eligible for such recruitment for that specified period/chance(s);
- d) A candidate who claims a change in name after passing the H.S.C. Examination is required to furnish a copy of the publication of the changed name in a local leading daily newspaper and a copy of the notification in the Odisha Gazette in support of the change.

5. METHOD OF SELECTION

The appointments and conditions of service are to be guided by the provisions laid down under the Odia University First Statutes as applicable to the Odia University and the UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education, 2018.

5.1 Applications received for the faculty positions at the level Professor & Associate Professor shall be screened as per Appendix II Table 2, UGC Regulations 2018. The details are given below:

Methodology for University/College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

Sl No	Academic/Research Activity	Faculty of Language, Humanities/ Arts/ Social Sciences etc
1.	Research Papers in Peer Reviewed or UGC Listed Journals	10 per paper
2.	Publications (other than research papers)	
	(a) books authored which are published by;	
	International Publishers	12
	National Publishers	10
	Chapter in Edited Book	05
	Editor of Book by International Publisher	10
	Editor of Book by National Publisher	08
	(b) Translation Works in Indian & Foreign Languages by qualified faculties	
	Chapter or Research Paper	03
	Book	08
3.	Creation of ICT mediated Teaching Learning pedagogy & content and development of new and innovative courses and curricula	
	(a) Development of Innovative Pedagogy	05
	(b) Design of new curricula and courses	02 per curricula/course
	(c) MOOCs	
	Development of complete MOOC in 4 quadrants (4 credit course) (In case of MOOC of lesser credits 2 marks/credit)	20
	MOOC (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	08
	d. E - Content	
	Development of E – Content in 4 quadrants for a complete course/e book	12
	e – content (developed in 4 quadrants) per module	5
	Contribution in development to e-content module in complete course /paper/ e-book (at least one quadrant)	02

	Editor of e-content for complete course/paper/e-book	10
4.	(a) Research Guidance	
	Ph. D	10 per Degree Awarded 05 per Thesis submitted
	M. Phil/P. G Dissertation	02 per Degree awarded
	(b) Research Projects completed	
	More than 10 lakhs	10
	Less than 10 lakhs	05
	(c) Research Projects Ongoing	
	More than 10 lakhs	05
	Less than 10 lakhs	02
	(d) Consultancy	03
5.	(a) Patents	
	International	10
	National	07
	(b) *Policy document (submitted to an International body/organisation like UNO/UNESCO/World bank/International Monetary Fund etc or Central Govt or State Govt)	
	International	10
	National	07
	State	04
	(c) Award/Fellowship	
	International	07
	National	05
6.	*Invited lectures/Resource person/paper presentation in seminars/conference/full paper in conference proceedings (paper presented in Seminars/conferences and also published as full paper in Conference Proceedings will be Counted only once)	
	International (Abroad)	07
	International (within)	05
	National	03
	State/ University	02

*The Research Score for research papers published would be augmented as follows:

Peer Reviewed or UGC-listed journals (Impact factors to be determined as per Thomson Reuters list).

- | | | | |
|------|--|---|-----------|
| i. | Paper in referred journals without impact factor | - | 5 points |
| ii. | Paper with impact factor less than 1 | - | 10 points |
| iii. | Paper with impact factor between 1 and 2 | - | 15 points |
| iv. | Paper with impact factor between 2 and 5 | - | 20 points |
| v. | Paper with impact factor between 5 and 10 | - | 25 points |
| vi. | Paper with impact factor > 10 | - | 30 points |

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the first / principal/ corresponding author and 30% total value off publication for each of the joint authors.

Joint projects: Principal investigator and co- investigator would get 50% each.

Note.

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher the combined research score from the categories of 5(b). Policy document and 6. Invited lecturers/ resource person / paper presentation shall have an upper capping of 30% of the total research score of the teacher concerned.
- The research score shall be from the minimum of 3 categories out of 6 categories.

**5.2 Screening of candidates applied for the post of Professor & Associate Professor:
Criteria and Process**

1. The Screening/Selection Committee will draw a list of all the candidates indicating the research scored by them in descending order i.e. starting from the candidate getting the highest marks towards the candidates getting the lower marks.

2. For appointment to the post of Professor in the University Departments, there is a requirement of a total **research score of One Twenty (120)** and for appointment to the post of Associate Professor in the University Departments, there is a requirement of a total **research score of Seventy-five (75)**.

3. The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment.

4. In case of any dispute with regard to screening of the applications, the decision of the Screening/Selection Committee shall be final.

5. The candidates will be judged holistically i.e. cognitive domain (knowledge in the subjects' domain), Psychomotor domain (experience and skill) and affective domain (received and response to question, confidence, etc.), the vision and strength of the candidate to empower the students for developed Odisha and Vikashit Bharat including Atmanirbhar Bharat will also be judged.

6. The candidates called for interview shall come prepared with PPT as per the following. The PPT shall include brief biodata, subject domain strength, practical skill, student empower strategy, use of AI in pedagogy, funded research projects, consultancy research, potential for National/International collaborations, vision for the University and Nation building.

5.3 Guidelines for Screening/Shortlisting of candidates for appointment to the post of Assistant Professor in the University

For the post of Assistant Professor, the criteria for evaluation of candidates for determining their eligibility for shortlisting shall be based on a 100-point scale. The distribution of marks will be as follows:

Criteria for Short-listing of Candidates for Interview for the Post of Assistant Professors in the Departments of the University (As per Table – 3A of UGC Regulations,2018)

Sl No	Academic Record	Score			
1.	Graduation	80% and above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05
2.	Post-Graduation	80% and above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST, SEBC (non-creamy layer)) to less than 60% = 20	
3.	M. Phill	60% and above = 07	55% to less than 60% = 05		
4.	Ph. D	30			
5.	NET with JRF	07			
	NET	05			
	SLET/SET	03			
6.	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10			
7.	Teaching/Post-Doctoral Experience (2 marks for one year each) #	10			
8.	AWARDS				
	International / National Level (Awards given by International Organisations/Government of India/ Government of India recognised National Level Bodies)	03			
	State-Level (Awards given by State	02			

However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note

- A. I) M. Phill + Ph.D Maximum – 30 marks
 II) JRF/NET/SET Maximum – 07 marks
 III) In Awards Category Maximum – 03 marks

B. Academic Score	- 80
Research Publication	-10
Teaching Experience	-10
<hr/>	
Total	-100

5.4. Shortlisting of candidates applied for the post of Assistant Professor: Criteria and Process

1. The Screening/Selection Committee will draw a list of all the candidates indicating the marks scored by them in descending order i.e. starting from the candidate getting the highest marks towards the candidates getting the lower marks.
2. In case of tie in the marks of two or more candidates, the candidate having the higher/highest marks at the Master's level shall be ranked above the other(s).
3. For appointment in the University Departments, prescribed number of candidates securing 75 marks and above shall be called for interview for posts of Assistant Professors. Candidates shall be called for interview in order of their ranks in the list prepared by the Screening Committee on the basis of marks scored. In case the minimum number of candidates as specified above is not available, the benchmark of 75 marks may be progressively lowered, to be decided by the Screening/Selection Committee so that the minimum number of candidates as decided shall be called for interview.
4. The marks awarded to the candidates during the process of screening of applications shall not have any weightage /credit or merit during assessment/interview of the candidates by the Selection Committee as these marks shall be used only for screening/ short listing purposes.
5. The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment/ promotion.

6. In case of any dispute with regard to screening of the applications, the decision of the Screening/Selection Committee shall be final.

7. The candidates will be judged holistically i.e. cognitive domain (knowledge in the subjects' domain), Psychomotor domain (experience and skill) and affective domain (received and response to question, confidence, etc.), the vision and strength of the candidate to empower the students for developed Odisha and Vikashit Bharat including Atmanirbhar Bharat will also be judged.

8. The candidates called for interview shall come prepared with PPT as per the following. The PPT shall include brief biodata, subject domain strength, practical skill, student empower strategy, use of AI in pedagogy, funded research projects, consultancy research, potential for National/International collaborations, vision for the University and Nation building.

*There shall be shortlisting of candidates for each subject as per UGC guidelines. The University has decided that **five times** the number of vacancies shall be shortlisted for interview when the number of vacancies is more than two. For **subjects with only one or two vacancies, fifteen candidates shall be shortlisted for interview.***

The academic score as specified in Appendix II (Table 3A) for universities of UGC Regulation, 2018 shall be considered for shortlisting of candidates for interview, and selection shall be based only on performance in the interview for Assistant Professors.

The University shall be competent to determine the manner of conduct of its proceedings and to take all decisions required for the selection of Faculties consistent with the provisions of the Act and Regulations prescribed by the University Grants Commission.

The University shall prepare a list of candidates in order of merit based on performance in the interview which shall be equal to the number of advertised vacancies.

The list recommended by the Selection Committee shall remain valid for a period of one year from the date of recommendation.

6. CERTIFICATES/DOCUMENTS AND PRINT OUT/HARD COPY OF ONLINE APPLICATION FORM TO BE PRODUCED FOR VERIFICATION AS AND WHEN ASKED FOR

- i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;
- ii) Intermediate/+2/12th Standard examination certificate issued by the concerned University/Council;
- iii) Bachelor's degree certificate issued by the recognized University;
- iv) P.G. Degree Certificate in support of qualification in the concerned subject issued by the concerned recognized University/Institution;
- v) M.Phil./Ph.D. certificate;

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vi) Document in support of having qualified NET/JRF/SET/SLET;

vii) Mark-lists in support of all the aforesaid examinations (i.e., H.S.C. to M.Phil.) issued by the concerned Board/Council/University/Institution;

Subject specialization means:

(1) Ph.D. on that particular subject and publication of 3 papers on the subject thereafter;

(2) If Ph.D. is on a different subject, 5 papers publication on the subject after obtaining Ph.D.

Note: a) Candidates who have not been awarded a percentage of marks, but only **GRADE MARKS**, should produce the **Conversion Certificate** from the concerned University indicating the actual equivalent percentage of marks and the conversion formula, failing which their applications are liable to be rejected.

b) While filling up the marks in the online application form, candidates are required to mention the actual marks secured in H.S.C. to M. Phil (excluding marks secured in the extra optional/4th Optional Subject).

viii) Candidates claiming to belong to S.C., S.T., and S.E.B.C. categories **by birth** are required to enclose copies of the relevant Caste/Tribe Certificates issued by the competent authority in the prescribed form. Candidates claiming S.E.B.C. category (non-creamy layer) must enclose a certificate **from the competent authority in the prescribed form issued within the last one year from the last date fixed for submission of the online application form. OBC certificates will not be accepted in lieu of SEBC certificates.**

The competent authorities are: District Magistrate/Collector, Additional District Magistrate, Sub-divisional Magistrate/Sub-Collectors, Executive Magistrates, or Revenue Officers not below the rank of Tahasildar/Additional Tahasildar of the Government of Odisha;

ix) If a candidate claims to possess a qualification equivalent to the prescribed qualification, the rule/authority (with number and date) under which it is treated as equivalent must be furnished with the application form;

x) Women candidates belonging to S.C./S.T./S.E.B.C. are required to submit Caste Certificates by birth showing "daughter of.....". Caste Certificates by virtue of marriage (i.e., showing "wife of.....") are not acceptable;

xi) Degree certificates, caste certificates, service certificates, must have been issued by the competent authority within the last date fixed for submission of online applications.

7. GROUNDS OF REJECTION OF APPLICATION

Applications of candidates will be rejected on any of the following grounds:

a) Incomplete online application form;

b) Non-submission of hard copy of the online application form before due date;

- c) Age limit of the candidate not complying as prescribed in this advertisement;
- d) Not having the required educational qualification as prescribed in this advertisement;
- e) Not furnishing copies of certificates/documents/Mark sheets/Conversion formula/Equivalent Certificate/Noc as prescribed;
- f) Suppression of facts/information about eligibility;
- g) Any other ground as per the decision of the University;
- h) Adopting unfair practices.
- i) Non-submission of Application Fees as prescribed.

NB: Application/candidature of a candidate shall be rejected at any stage of the recruitment process when a discrepancy is noticed/detected.

8. HOW TO APPLY

- a) Candidates must go through the details of this advertisement available on the Website of the University odiauniversity.ac.in and **HIMs Portal** before filling up the online application form.
- b) Candidates must apply online through the portal himsrecruitment.odisha.gov.in. Applications received through any other mode will not be accepted and will be summarily rejected.
- c) The online application form is automated & system-driven and will guide the candidate seamlessly in filling the application. The requisite options shall be enabled, and information shall be asked as per data furnished by the candidate. Ensure that accurate information is fed, as the edit option is limited, and on confirmation, there is no scope for further editing even if a wrongful entry has been made.
- d) Candidates should keep at least a latest passport-size photograph to be uploaded on the online application form for future use.
- e) Candidates are required to take a printout of the finally submitted online application form and put their signature under the declaration for submission to the University along with copies of requisite certificates and documents as and when asked.
- h) Intimation Letters for the interview and attestation form shall be uploaded on the HIMs Portal and website of the University prior to the date of the interview.
- i) The date of the interview as decided by the University shall be intimated to shortlisted candidates through email, and by publication on the University website www.odiauniversity.ac.in and himsrecruitment.odisha.gov.in

9. General Instructions and Applicant Notes

GENERAL INSTRUCTIONS	
a.	<p><i>Applicants are strongly advised to submit the application to the University well in advance to avoid postal delays or any other unforeseen problems. The University will not be responsible for any postal delays.</i></p> <p>Unless valid hard copies of the documents in support of the claim made in the online application are submitted along with the application, the application will be treated as incomplete and summarily rejected. No appeal in this regard will be entertained.</p>
b.	<p>The prescribed qualifications and experience are only a minimum. The mere fact that a candidate meets the minimum eligibility criteria doesn't entitle him/her to being called for the interview. The University reserves the right to restrict the number of candidates called for interview on the basis of qualifications and/or <u>experience higher than minimum prescribed</u>. Call letters to attend the interview will be sent only to the short-listed candidates by e-mail. No correspondence will be made with the applicants who are not short-listed/called for interview.</p> <p>The list of both short-listed and those not short-listed candidates will be placed on the University Website (odiauniversity.ac.in) and HIMS Portal (himsrecruitment.odisha.gov.in) for information of the applicants.</p>
c.	<p>A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the recruitment process or found indulging in any type of malpractice shall, in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment but also may be debarred, either permanently or for a specified period, from any recruitment or selection conducted by the University.</p>
d.	<p>Applications submitted, if found to be incomplete, are liable for rejection without entertaining any correspondence with the applicants and this advertisement should not be construed as binding on the University to make an appointment.</p>
e.	<p>Concessions meant for S.C., S.T., & SEBC by birth are admissible to the Scheduled Castes, Scheduled Tribes, and Socially & Educationally Backward Classes of Odisha State only.</p>
f.	<p>All persons appointed under the Universities of Odisha on or after 1st January 2005 shall be covered by the new structured defined Contribution Pension Scheme in accordance with the Odisha Civil Services (Pension) Amendment Rules, 2005.</p>
g.	<p>Any misrepresentation or suppression of information or submission of wrong data/information by the candidate in the online application will result in cancellation of candidature or penalty as decided by the University</p>
h.	<p>Mere empanelment in the select list shall not confer any right for appointment unless the University is satisfied after making such enquiry as deemed necessary that the candidate is suitable in all respects for appointment to the service</p>
i.	<p>Community (caste status) mentioned by the candidates in the online application form will be treated as final, and the same shall not be changed subsequently under any circumstances. If a candidate changes his/her community while</p>

	submitting the hard copy, his/her application will be rejected
j.	Admission to the selection process will be provisional. If on verification at any stage before or after the selection it is found that a candidate does not fulfill all the eligibility conditions, his/her candidature will be rejected. The decision of the University regarding eligibility or otherwise of the candidate shall be final.
k.	The University reserves the right not to fill up any vacancy advertised, if the circumstances so warrants. The University reserves the right to withdraw any advertised post at any time without stating reasons.
l.	The experience/service certificate shall include the full details of the positions held, like post held, period of service and pay scale/pay levels/grade pay. The candidate claiming experience in the pay scales in the Private aided colleges shall submit ratification of the post, failing which it will not be considered.
m.	The time taken by the candidates to acquire M.Phil and/Ph.D shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing Research Degree simultaneously with teaching assignment, without taking any kind of leave, shall be considered as teaching experience for the purpose.
n.	The entire onus of the content/authenticity of the information being uploaded in the form of application and its attachments shall exclusively rest with the applicant in terms of eligibility for recruitment and for subsequent selection through due process.
o.	The University shall, in no way, be responsible for any error/ omission/ commission/ suppression of relevant information by the applicant knowingly/ unknowingly/ overtly/ covertly while filling up the application form and uploading the documents required therein.
p.	In case the applicant gets screened/shortlisted/selected/appointed on the basis of the credentials furnished by him/her which are, on scrutiny, found to be incorrect/inadmissible/forged/fabricated/falsified, his/her candidature shall be liable to be cancelled at any stage of the recruitment/at any time during the tenure of the service and appropriate legal action under applicable law shall be initiated against the applicant.
q.	The University reserves the right to modify/withdraw/cancel any communication made to the applicant. In case of any dispute arising out of such a situation, the decision of the University shall be final and binding on the applicant.
r.	The University reserves the right to cancel the advertisement without assigning any reason thereof.

10. APPLICATION FEE

A candidate is required to pay a non-refundable and non-adjustable application fee of Rs 1000/- (Rupees One Thousand) only. Candidates belonging to Scheduled Caste/Scheduled Tribe

of Odisha and Persons with Disability (whose disability is not less than 40%) required to pay RS 500/- towards the application fee.

The Candidates are required to make online payment of the applicable application fee(s) through the HIMs portal using Net Banking/UPI facility. The fee(s) paid shall neither be refunded under any circumstances nor can be adjusted for any other purpose.

11. FACILITATION COUNTER AND WEBSITE FOR GUIDANCE OF CANDIDATES

To resolve any technical problem faced in filling up online Registration and submission of Application forms, candidates may contact HIMs Technical Support over cell no. 8249531690 between 10:30 A.M. to 1:30 P.M. & 2:00 P.M. to 5:00 P.M. on any Odisha Government working days.

Candidates are required to visit the Website of the University at odiauniversity.ac.in and HIMs Portal at himsrecruitment.odisha.gov.in at regular intervals for detailed information about the programme of the interview, other important notices, and to keep track of publications of various notices in the leading local daily newspapers.

BY ORDER OF VICE-CHANCELLOR


REGISTRAR 05/05/26

Memo No. 542 Date. 05. 05. 26
Copy submitted to the Vice-Chancellor for kind information.


REGISTRAR 05/05/26

Memo No. 543 Date. 05. 05. 26
Copy submitted to PG Council Chairman / All HoDs / All teaching staff / All non-teaching staff / Controller of Examination / Comptroller of finance / Establishment Section for information.


REGISTRAR 05/05/26

Memo No. 544 Date. 05. 05. 26
Copy submitted to Additional Secretary to Govt., Higher Education Deptt, Odisha for kind information.


REGISTRAR 05/05/26

Memo No. 545 Date. 05. 05. 26
Copy submitted to Special Secretary to Hon'ble Chancellor, Lok Bhavan, Odisha, Bhubaneswar for kind information.


REGISTRAR 05/05/26